

# MINUTES

**Meeting:** CHIPPENHAM AREA BOARD  
**Place:** Council Chamber, Monkton Park Offices, Chippenham  
**Date:** 3 June 2013  
**Start Time:** 7.00 pm  
**Finish Time:** 7.20 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Desna Allen, Cllr Chris Caswill, Cllr Bill Douglas, Cllr Howard Greenman, Cllr Peter Hutton, Cllr Linda Packard, Cllr Mark Packard, Cllr Nina Phillips, Cllr Jane Scott OBE and Cllr Nick Watts

### **Wiltshire Council Officers**

Victoria Welsh, Chippenham Community Area Manager  
Parvis Khansari, Service Director for Strategic Services (Highways & Passenger Transport)  
Sharon Smith, Senior Democratic Services Officer

### **Town and Parish Councillors**

Chippenham Town Council – David Powell

### **Partners**

Chippenham Area Partnership (ChAP) – Julia Stacey, Alison Butler

**Total in attendance: 20**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Election of Chairman</u></p> <p>Cllr Linda Packard was elected Chairman of the Chippenham Area Board for the forthcoming year.</p>
2	<p><u>Election of Vice Chairman</u></p> <p>Cllr Chris Caswill was elected Vice Chairman of the Chippenham Area Board for the forthcoming year.</p>
3	<p><u>Apologies</u></p> <p>No apologies were given.</p>
4	<p><u>Declarations of Interest</u></p> <p>No Declarations of Interest were announced.</p>
5	<p><u>Appointment to Outside Bodies and Working Groups</u></p> <p>The Board was asked to appoint representatives to Outside Bodies and to reconstitute and appoint to Working Groups for the year 2013/14 as outlined in the report presented.</p> <p>In considering the report the Board were asked to note that ‘Chippenham Borough Lands Charity’ should to be removed from the list, noting that the Charity sought recommendations only from the Board and not representatives of the Board itself.</p> <p>Correspondence had also been received by the Senior Democratic Services Officer confirming that no further recommendations were being sought at this time.</p> <p>Cllr Peter Hutton, as an existing member of the Charity, confirmed that due to work commitments, he would be withdrawing as a member of the Charity. Cllr Peter Hutton would be in contact with the Charity directly to inform them of this.</p> <p><b><u>Decision:</u></b></p> <p><b>To remove Chippenham Borough Land Charity from the list of Outside Bodies.</b></p> <p><b>To make the following Area Board appointments:</b></p> <p><b><u>Outside Bodies</u></b></p>

	<ul style="list-style-type: none"> <li>• Chippenham Community Area Partnership – Cllr Park Packard</li> <li>• Chippenham Youth Advisory Group – Cllr Peter Hutton and Cllr Bill Douglas</li> <li>• Kingsley Road Community Hall Association – Cllr Nina Phillips</li> <li>• Lyneham Steering Group – Cllr Mark Packard</li> <li>• Chippenham Vision – Cllr Nick Watts</li> <li>• Cherish Chippenham – Cllr Nina Phillips</li> <li>• The Nature of It - Cllr Howard Greenman</li> </ul> <p><b><u>Working Groups</u></b></p> <ul style="list-style-type: none"> <li>• Community Area Transport Group (CATG) - Cllr Howard Greenman, Cllr Nina Phillips, Cllr Linda Packard and Cllr Bill Douglas</li> <li>• Campus Development Team – Cllr Mark Packard. Cllr Howard Greenman to deputise when required.</li> <li>• Chippenham Community Safety Group - Cllr Peter Hutton and Cllr Desna Allen</li> <li>• Skatepark Task Group - Cllr Peter Hutton, Cllr Howard Greenman and Cllr Chris Caswill</li> <li>• Older Peoples Development Working Group - Cllr Chris Caswill and Cllr Nina Phillips</li> </ul>
6	<p><b><u>Next Meeting</u></b></p> <p>The Chairman thanked everyone for attending the meeting. The next meeting of the Chippenham Area Board would take place on Monday 1 July 2013 and would be held at Goss Croft Hall, Startley Road, Upper Seagry SN15 5HD.</p>